Application guidelines

Please read carefully the following guideline before starting, as it will help ensure a quick and smooth application process to the **LLM – MAS in International Crimes, Justice and Human Rights.**

⚠️ It is important that you check the email address you indicated when applying in case we have to contact you.

Please respond to any queries we may have and send any requested documents by the indicated deadline.

Application deadlines

- Application portal opens on **17 November 2025**
- Application portal closes for priority regular and scholarship applications: **16 January 2026**
- Application portal closes for non-priority regular applications: **16 March 2026**

Please note that we will accept scholarship applications only until 16 January 2026.

How to apply

There are **two tracks** through which you can apply:

1. With scholarship
2. Without scholarship ("regular")

The online application is divided into the **following steps**:

1. Complete the application process. You do not have to complete the application in one seating and will be able to save and come back to your application
2. Attach the required documents
3. Submit your application
4. Pay the 100 Swiss Francs admission fee using the following Flywire link.

Information on applying

Under "Further information":

- please add the country code. "+" is automatically added once you start typing

Under "Information specific to the application":

1. **Choice of payment type for the registration fees**
   - You have to select *QR Bill*
     - *Pay the registration fees using the Flywire link provided*
2. For the question related to the **current job**
   - please select *no* if you are not working and finishing a higher education degree
     - *If you do not select an option, you will not be able to move to the next section*
   - Under **no because**, select *other* if you are still studying and not employed
   - Under **profession / job title** indicate *student,* under **role** *self-employed*, under **sector** *self-employed* and **size of the company** *1 person*
3. For the question related to **additional information on professional activity (description)**
   - please mention any internships or work placement you did
     - *If you do not select an option, you will not be able to move to the next*

section
   - Add the number of years or month of experience
   - Put *0* if you do not have experience in management
   - Put *0* if you do not have employees under your responsibility
4. To apply for **scholarship**, please tick the box scholarship. Please fill in the separate PDF form.
5. The question related to **CAF** is only relevant for Swiss applicants
   - Click *no* if you have not applied for an annual education grant
6. **Certificate English**. You can be exempted from the English certification if
   - your mother tongue is English
   - you have completed an English-taught bachelor's or master's degree
   - you have at least two years of professional or academic experience in an English-speaking environment
   - If you fulfil the criteria to be exempted from the English Language level certificate, select other and add a random score and test date
   - Please upload proof of your level of English
     - Please note that the Geneva Academy of International Humanitarian Law and Human Rights does not accept Duolingo as an English language certificate.

Documents to provide

Whether you are applying with or without scholarship, please provide the following documents:

1. A **colour copy of your passport.** It is not sufficient to submit a copy of your ID
2. Your **curriculum vitae** in English
3. A **cover letter** explaining your interest in and potential contribution to the programme (no longer than two pages)
4. **Two letters of recommendation** in English. These letters need to have an official letterhead from the university, company or organization, be dated and have a signature. They need to be recent (not older than six months) and should be an original pdf or (if you only have a physical copy) a clear scan (not a photograph)
5. **Colour copies of relevant degrees and diplomas** (with an officially certified translation when not in English or French)
6. **Colour copies of official records of university examinations** taken and grades obtained (with an officially certified translation when not in English or French)
7. If you are currently enrolled in a university programme, please include an attestation by the relevant university of your current enrolment with an official record of the latest university examinations taken and grades obtained
8. **Language tests** (less than 2 years old) – TOEFL, IELTS – check our website for the score required
9. Download, complete and upload all the requested **PDF documents related to career plan and Awards/Grants/Prizes**
10. **Pay the 100 Swiss** Francs admission fee using the following Flywire link